

# Local Emergency Management Plan

## 1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Walter Rich	
Sandra Rich	

## 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD
<b>Preferred EOC Positions and Duties</b>	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
	Staffs phones and radio
	Tracks and answers any Requests For Information (RFI)
	Tracks and coordinates any Requests For Support (RFS)
	Produces and posts public information and press releases
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
George Wheeler	EMD
Walter Rich	Selectboard, Chair
George Wheeler	Selectboard Member
Wayne Wheelock	Road Commissioner
Sandra Rich	Asst. Town Clerk
<b>Primary EOC Location</b>	
Facility / Address:	Town Office, 1902 Baltimore Road, Baltimore, VT 05143
Phone Numbers:	802-263-5274
Equipment/Notes:	
<b>Alternate EOC Location</b>	
Facility / Address:	N/A
Phone Numbers:	
Equipment/Notes:	

### 3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Selectboard		
Emergency spending limits: \$1,000.00		
<b>Businesses with Standing Municipal Contracts</b>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Fire & Ambulance	Town of Springfield	See Attached
Wood Services	C & M Wood Services, Inc	See Attached
Road Work and Maintenance	Gurney Brothers Const. Crown Point Const.	See Attached See Attached
Plow & Sand Road Work & Maintenance	Gurney Bros. Const., Inc	See Attached
Equipment Maintenance	Hill-Martin Corp	See Attached
Chloride	All States Asphalt	See Attached
<b>Other Local Resources</b>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> <li>• Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)</li> <li>• Vermont Urban Search and Rescue (USAR, VT-TF1)</li> <li>• Vermont State Police and Special Teams</li> <li>• Community Emergency Response Teams (CERTs)</li> <li>• Swiftwater Rescue Teams</li> <li>• Regional Shelter Support</li> <li>• State government agency expertise / services</li> <li>• Federal response agency expertise</li> </ul> State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> <li>• Supplies and equipment (including sandbags)</li> <li>• VTrans Equipment and Personnel</li> <li>• Vermont National Guard Support</li> </ul>		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

<b>National Incident Management System (NIMS) Typed Resources*</b>												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation						
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact						
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper						
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted						
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A		
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A		
Fire Engine (Pumper)						Trailer, Small Equipment			N/A	N/A		
Firefighting Crew Transport				N/A		Truck, On-Road Dump						
Aerial Fire Truck			N/A	N/A		Truck, Plow						
Foam Tender			N/A	N/A		Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer				N/A		
HAZMAT Entry Team				N/A		Water Pumps, De-Watering						
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution						
Fire Boat				N/A		Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A		
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A		
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe						
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium						
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A		
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A		
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler						
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A		
Generator					1	Wood Tub Grinder						
Grader		1		N/A								

\*Information about the NIMS Typed resources can be found at: <https://rtilt.preptoolkit.fema.gov>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Town Website: Baltimorevt.org
Local Newspaper, Radio, TV:	Vermont Journal
Public Notice locations:	Town Office 1902 Baltimore Road. 2-Town Bulletin Boards Located at Baltimore Road Town Line. Town Website. Baltimorevt.org
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
VNA	See Attached
Meals on Wheels	See Attached
SEVCA	See Attached
Senior Solutions	See Attached
The Moover	See Attached
Women's Freedom Center	See Attached

## 6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<b><i>Spontaneous Sheltering</i></b>	
<ul style="list-style-type: none"> <li>• Determine the approximate number of people who need sheltering</li> <li>• Call the State EOC / Watch Officer at 800-347-0488 and request support</li> <li>• Track the status of residents who need shelter until their situation stabilizes</li> </ul>	
<b><i>Regional Shelter</i></b>	
Location / Address:	Hartford High School
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
<b><i>Primary Local Shelter</i></b>	
Location / Address:	N/A
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N
<b><i>Alternate Local Shelter</i></b>	
Location / Address:	Springfield High School, 300 So. St. Springfield, VT Riverside Jr. High, Fairground Road, Springfield, VT Elm Hill School, Elm Hill, Springfield, VT
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Town of Springfield has informed the Town of Baltimore that currently they do not have approved overnight shelter service due to lack of approved showers. Currently the Town of Baltimore is in discussion with the Town of Weathersfield for possible approved service for the Town of Baltimore.
	Capacity: Generator? Y / N Pets Allowed? Y / N

### Annexes (Optional, create and letter as needed)

Flood Plan

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

## Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
<b>Local Emergency Management Team</b>					
EMD	George Wheeler	(802)263-5157	(802)591-3592		<a href="mailto:Baybren1@hotmail.com">Baybren1@hotmail.com</a>
EM Coordinator					
<b>Local Response Organization Contacts</b>					
Fire Chief	Chief Paul Stagner - Springfield	(802) 885-4545	(802) 885-9200		
Assistant/Deputy Fire Chief					
EMS Chief					
Chief of Police or Constable	Orson Kendall Constable	(802) 263-9362			
State Police or County Sheriff	State Police - Westminster	(802) 722-4600			
Local Dispatch Center					
<b>Local Public Works Contacts</b>					
Road Foreman					
Road Commissioner	Wayne Wheelock	(802)263-5351			
Town Garage					
Drinking Water Utility					
Wastewater Utility					
<b>Municipal Government Contacts</b>					
Town Administrator					
Town/City Manager					
Selectboard, Chair	Walter Rich	(802)263-5507			<a href="mailto:Wsrich22@gmail.com">Wsrich22@gmail.com</a>
Selectboard	David Sigl	(617)266-4488			<a href="mailto:dhsdesigns@hotmail.com">dhsdesigns@hotmail.com</a>
Selectboard	George Wheeler	(802)263-5157			<a href="mailto:Baybren1@hotmail.com">Baybren1@hotmail.com</a>

## Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Clerk	Deborah Bean	(802)263-5717			
Town Treasurer / Finance	Deborah Bean	(802) 263-5274			baltimorevt@tds.net
Town Health Officer	George Wheeler	(802) 263-5157			baybren1@hotmail.com
Forest Fire Warden	George Wheeler	(802) 263-5157			baybren1@hotmail.com
Constable	Orson Kendall	(802) 263-9362			baltimorevt@tds.net
School Contact #1 (Rep)	Adrienne Williams	(802) 263-5398			baltimorevt@tds.net
School Contact #2					
School District Office	Green Mt. Unified School District. (Two Rivers Sup Un)	(802)875-3365			
<b>Other Contacts</b>					
Service Organizations	VNA Meals on Wheels SEVCA Senior Solutions The Current The MOOver Women's Freedom Center	888-300-8853 802-885-5879 802-722-4575 866-673-8376 802-460-7433 802-460-7433 802-885-2050			
Fire & Ambulance	Town of Springfield	802-885-4545	(802)885-9200		
Wood Services	Dan Cox	802-263-9583			<a href="mailto:baltimorevt@tds.net">baltimorevt@tds.net</a>
Road Work and Maintenance	Crown Point Construction	802-291-4817			
Road Work and Maintenance	Gurney Bros Construction	802-886-2210			
Equipment Maintenance	Hill-Martin Corp	800-451-5016			
Chloride	All States Asphalt	800-343-9620			